

City of
Sioux Falls



**CAREER
OPPORTUNITY**

Providing a Better Quality of Life for You!

South Dakota Department of Labor and Regulation
811 East Tenth Street, Department 41
Sioux Falls, SD 57103-1650

605-367-5300 • FAX 605-367-5308
Hearing Impaired 605-367-5300

Police Evidence Technician

Hiring Range DOQ: \$16.66 - \$17.96 hourly

Deadline for Filing: Friday, June 22, 2018

The Position

Receive, record, tag, store, release, transport, and dispose of evidence/found property obtained by the Sioux Falls Police Department and other agencies according to departmental policies and procedures, specific established protocols, and laws.

Qualification Standards

Graduation from high school or GED certification with a minimum of two (2) years' increasingly responsible experience in clerical or secretarial work with strong customer service, writing, and computer skills. Previous experience in documenting and tracking inventory or related experience (i.e., warehouse); demonstrated accurate data entry skills are desirable; or any such combination of education, experience, and training as may be acceptable to the hiring authority.

Possession of a valid driver's license prior to hire is required.

Must have IAPE (or similar accrediting body) certification within 18 months of hire.

Application and Selection

Apply online at www.siouxfalls.org/careers. Most qualified will be invited for testing. If an ADA accommodation is needed please contact, 72 hours prior to closing date, 605-367-8740 or recruiter@siouxfalls.org.

Equal Employment Opportunity Statement

The City of Sioux Falls does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, creed, ancestry, pregnancy, age, genetic information, or disability in employment or the provision of services.

**The City of Sioux Falls is a
tobacco-free work environment.**